

## Criteria for Submissions of *Village Stories 2024* Articles, Artwork, Bios and Photos

The year 2024 will be the *tenth* year of publication of the Village Stories book. Your editors want to make it a very special book. Each year Pub Club members submit memoirs, fiction and nonfiction, and poetry. To add extra interest in 2024, please add photos or images that illustrate your writing. Starting Jan. 1, 2024, you may send your writings to [pubclublw@gmail.com](mailto:pubclublw@gmail.com). We look forward to receiving them.” The Editors

### Articles Submission Requirements:

#### **Deadline to Submit May 31, 2024**

- 1) Maximum number of submissions: **5**
- 2) 2,500 combined maximum number of words for all *Village Stories 2024* submissions from each author.
- 3) All submissions and bios must be created and sent as a **Word** document as follows:
  - a. Send submissions and/or your bio in a **Word** document in **Arial font, size 16**
  - b. Title and Save **the document** as follows:
    - i. First name Last Name, Article Title or Bio, Date (See Examples)
      1. [Nancy Brown, A Rainy Day in the Village, 2024-02-25](#)
      2. [Nancy Brown, Bio, 2024-02-25](#)
- 4) **Attach** the **Word** document to an email with the same title in the subject line.
- 5) Send to [pubclublw@gmail.com](mailto:pubclublw@gmail.com)
- 6) We strongly encourage you to enhance your submissions by including one or two photos. To do that, please submit as follows:
  - a. Title and Save **the photo** as a jpg per this example:
    - i. [Nancy Brown, Pouring Rain Photo for A Rainy Day in the Village, 2024-02-25](#)

## **Artwork Submissions:**

### **Deadline to Submit May 31, 2024**

- 1) Members may submit to [pubclublw@gmail.com](mailto:pubclublw@gmail.com) one or two photos or original artwork for consideration as placement on the front or back cover of *Village Stories*.
- 2) This document needs to be labeled as follows: First and Last Name, Photo Title, Date in “2024-01-15 format!” per the following example:
  - a. Nancy Brown, A Beautiful Day in the Neighborhood, 2024-02-25
- 3) All artwork is numbered by a designated Board member. At the specified date, the submissions are sent to all PubClub members for voting along with a return date deadline.
- 4) Once all artwork is voted upon and returned by the stated date, the votes are counted and entered on the 2024 Cover Contest Vote Spreadsheet by a designated Board member.

Thank you for following all these criteria.

## **Photos and Bios Submission Requirements:**

### **Deadline to Submit May 31, 2024**

#### **New Members:**

#### **Please submit Photos and Bios as soon as possible after joining**

- 1) All received Photos and Bios will be placed on the [www.pubclublw.com](http://www.pubclublw.com) website. They will be used in the Village Stories book if you submit an article, and in the Author’s Marketplace booklet if you are exhibiting there.
- 2) Bios must be between 50-100 words in length.
  - a. Ideas for areas to be included in bio
    - i. Reason for joining Pub Club
    - ii. Whether or not you are a publish author
    - iii. If so, what genre. If not, is publishing a goal?, What genre?
    - iv. About the author and why interested in writing
    - v. Website or contact information if desired
- 3) Photo and Bio submission:
  - a. If you already have a bio and if doesn’t meet the criteria listed in Item # 2 above, a new bio must be submitted.
  - b. Use the following format to submit your photos in jpg format:
  - c. Use the following format to submit your photo in jpg format ONLY
  - d. Photo submission: **First name, Last Name, Photo, Date**
  - e. Attach the jpg to an email with the same title in the subject line
  - f. Send to [pubclublw@gmail.com](mailto:pubclublw@gmail.com)